



Health & Safety Team

2016 Annual Report

Report Period from 01.01.16 to 31.12.16

Report Date: 31.01.17

Introduction

This report is a summary of health and safety activities, performance and progress across 2016. The report covers health and safety from the period from 1 January 2016 to 31 December 2016 and, where appropriate, comparisons have been made with previous years' data.

Executive Summary

The health and safety performance of AIB continues to be of a good standard.

AIB's health and safety culture has improved over the last year, with significant commitment to personal development in this area increasing. This is shown in the number of health and safety training courses attended as well as the completion numbers of the online health and safety module.

The policies and systems in place enabled AIB to gain a health and safety award from the National Irish Safety Organisation (NISO) during 2016, and the programme of work set for 2017 reflects AIB's commitment to ensuring future continual improvement in this field.

The number of incidents reported had decreased but the number of accidents that required statutory reporting has increased. We reported 27 accidents to the Health and Safety Authority during the year.

Progress against health and safety plans/objectives

All health and safety objectives were monitored throughout the year. The majority of objectives were met and those that were not met have been carried forward to 2017.

Regulator inspections and visits

No AIB branch or office was inspected by an enforcement agency during 2016.

Incident Data

In total we recorded 289 incidents during the year, 200 accidents and 89 incidents (incidents include administering first aid for persons who become unwell, or are injured on the way to work, near misses and property damage). Although the number of accidents reported has continued to decrease, the number of accidents that resulted in a statutory reporting requirement has increased.

Breakdown of accident data:

Year	2014	2015	2016
Workplace			
Area Dublin	164	40	38
Area North & West		37	41
Area South		71	55
Cash Centres	2	4	1
Bankcentre (HO)	39	37	31
Adelaide Road	5	2	2
Burlington Road	1	2	0
Time House	10	9	17
Airside	6	6	5
Airside 3	n/a	1	2
Sandyford 17	1	1	0
Sandyford 33 (HO)	3	2	0
Fr. Mathew House	n/a	0	1
66 South Mall (HO)	0	0	2
Hume House	0	1	3
106 Limerick (HO)	0	0	0
Off site	1	1	2
Total	232	214	200
HSA Reported	23	18	27

The largest accident trigger was slips/trips and falls (96), followed by hit against something fixed or stationary (35) and hot liquid spill (29).

Training and Awareness

In total, 142 health and safety courses were delivered with 1,093 attendees, compared with 106 courses, 638 attendees in 2015 and 123 courses and 783 attendees in 2014.

Course	Fire Marshal	Manual Handling	DSE Assessor	Safety Official	First Aid	Total No. of Courses	
Workplace							
Area Dublin	8	5	3	5	0	21	
Area North & West	12	7	3	9	0	31	
Area South	9	7	3	7	0	26	
Bankcentre (HO)	5	8	7	n/a	7	27	
Adelaide Road	1	n/a	2		0	3	
Burlington Road	2		4		1	7	
Time House	2		3		5	10	
Airside	2		0		2	4	
Airside 3	0		0		0	0	
Sandyford 17	0	3	0		0	3	
Sandyford 33 (HO)	1	n/a	1		0	2	
Fr. Mathew House	1		1		1	3	
66 South Mall (HO)	0		1		1	2	
Hume House	0		1		0	1	
106 Limerick (HO)	1		1		0	2	
Total No. of courses	44	30	30		21	17	142
Total No of attendees	443	196	181		176	97	1093

There was a focus on fire marshal training in the branch network this year to bring up the numbers to a suitable and sufficient level to ensure adequate cover is provided in all workplaces. This will continue to be an area of focus in 2017.

All new members of staff continue to complete the online Health and Safety Module and a Health and Safety module in their classroom induction course.

A new refresher version of the on-line health and safety awareness module was developed. The 2017 on-line health and safety awareness module was completed by 10,136 learners (87%).

Management support remains essential to ensure sufficient trained officials are in place in all locations and that outstanding on-line training is completed.

In addition to training courses the team delivered 35 general and specific awareness sessions during the year with 424 attendees.

Consultation

Quarterly AIB Group Safety Committee and building safety committees in Airside and Time House were held. Additional head office building committees will be established in 2017.

National Irish Safety Organisation (NISO) Commended Award

The proactive approach of the health and safety team was rewarded with a Commended Award by NISO. In achieving the award AIB had to demonstrate:

- Health and Safety Management.
- Implementation and Operation of Health and Safety Policies and Procedures.
- Emergency Preparedness and Response.
- Superior Performance in Health and safety.

Key Projects in 2016

The main projects that the health and safety team worked on during 2016 were:

- Delivering health and safety training in line with the needs of the business and reviewing each course to ensure objective are being met – attained.
- Implementation of an inspection programme in the retail network – attained.
- Develop a new refresher version of on-line health and safety awareness module – attained.
- Develop a new on-line Basic First Aid Awareness module – attained.
- Deliver health and safety strategy presentation to Leadership Team, Senior Management Teams – attained.

Key Projects for 2017

The main projects that the health and safety team will be working on during 2017 are:

- Certification of our Health and Safety Management System OHSAS 18001.
- Implementation of an integrated health and safety management software system.
- Raise safety awareness and accident prevention awareness to achieve a reduction in work related accidents.

Further information

For further information, please contact the Health and Safety Team:

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